

Minutes of the Collyweston Playing Field Association Annual Trustee Meeting held on 29th July 2015

PRESENT: - Cllr. Shelagh Busby Parish Council & Committee Chairman
 Cllr. Linda Byrne Parish Council
 Cllr. Fiona Cowan Parish Council
 Cllr. John Baldwin Parish Council
 Cllr. Alistair Brown Parish Council
 Mrs Gemma Barr Committee member
 Mrs Jo Hemingway Parish Clerk/Committee member

Item 01. APOLOGIES FOR ABSENCE

Cllr Ben Blake, Mrs K Musgrove, Mr Ray Wrynn, Mr David Lattimore and Ms Rachel Lovelock.

Item 02. TO ELECT A CHAIRMAN

It was Resolved that Cllr Shelagh Busby be Trustee Chairman.

Proposed by Cllr Cowan. Seconded by Cllr Byrne. All agreed.

Item 03. TO ELECT A VICE CHAIRMAN

It was Resolved that Cllr Cowan be Trustee Vice Chairman.

Proposed by Cllr Brown. Seconded Cllr Baldwin. All agreed.

Item 04. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 24th July 2014 were approved and signed as correct.

Proposed Cllr Byrne. Seconded Cllr Cowan. All agreed.

Item 05 MATTERS ARISING FROM THESE MINUTES ONLY

None.

Item 06. REPORT TO TRUSTEE BY MANAGEMENT COMMITTEE

Chairman's report by Cllr Busby

CPFA Chairman's report to Trustees 2015-

Pressure of work and time has resulted in another year without much happening; this is an unfortunate fact when you rely entirely on volunteers.

We have welcomed two new members during the year, which will be great when we get into the next phase of the fund raising. This means the Management Committee is working at full capacity, although we would not turn away volunteers who have children that use the facilities. What the Management Committee does need is more people to help when required, ideally people with physical abilities for maintenance and help with any equipment for fundraising events. Volunteers for this do not need to be on the committee, but it would be nice to have a list available for us to call on in the future. If you would like to offer your services in this way to the Community please get in touch with any Committee member.

We have engaged the services of Pro Help, which is a group of skilled professionals who offer their services free. Hopefully this will help with the complete costings of the car park and clubhouse. The administration fee of £150 is worth it to have the work done quicker than we can manage as volunteers.

The Buy-a- Brick scheme is still open, if you wish to join please contact Jo or me.

We have plans to hopefully hold a larger event outside the village in the hope this will draw in more funds.

Signed: _____

Date: _____

The usual Christmas Fun quiz and raffle was held in the Collyweston Slater, it was well supported and raised funds towards the next phase of the development. Thanks to Helen & Kelvin for allowing us to take over the Slater once again. I'll also take this opportunity to wish them well in their new venture. We were lucky enough to be given more hedging plants to surround the Pocket Park these were planted by The Conservation Volunteers who also cleared a large amount of the brambles. There will be a need to clear more of the growth in the future but as usual it all depends on funds and/or volunteers. The Golden Jubilee oak tree was replaced as the original one had not survived the winter. The new one is flourishing.

The Playing Field is very well used, but people still do not obey the "dogs on leads" rule, nor for that matter do they clean up after their pet as they should, but this will continue to be a problem as the attitude from most is as this is the country it does not matter. I have given up trying to educate them otherwise. We have been considering putting a fence around the play area because of dog fouling by the swings but this will be another expense out of the funds for the larger project. Unfortunately our excellent grounds man has decided he no longer wants to cut the grass so this has now fallen to a committee member, thanks goes to Bodie, again a volunteer with not much time, Many thanks also to P Garner for the work done previously, he did a sterling job so the community could enjoy the open space.

Finally, thanks to the Management Committee and to all the people that do support us.

Cllr Cowan asked to be kept informed of when the Management Committee meets, as she would like to attend from time to time.

Item 07. FINANCIAL REPORT BY TREASURER

1. Year End Accounts –

Total Receipts = £2,037.74p; Total payments = £225.00
Net receipts for this year = £546.11p

Balance brought forward at 1st April 2014 = £10,958.78p

Balance carried forward at 31st March 2015 is now £12,771.52p.

2. A cheque for £150 (to cover admin fees) has been issued to Business in the Community (ProHelp) to get professional help with the listing of all the costs of building the Clubhouse and upgrading the car park.

3. Current reserves and working fund at 23/07/15 -

Receipts £51.14p. Payments £150.00.

Balances – Working fund - £4,178.21p.

Project Reserves - £8,494.45p

Total cash at bank - £12,672.66p.

4. The Annual Return at 31st March 2015 has been submitted online to the Charity Commission.

Item 08 LOCAL ISSUES AT PLAYING FIELD

The Committee will look into appointing someone to cut the grass again, in the meantime Mr Lattimore has said he will do what he can.

Item 09 NEXT COMMITTEE MEETING

To be arranged.

There being no further business to discuss, the Chairman closed the meeting at 8.07pm

Signed: _____

Date: _____