

## Minutes of the Collyweston Playing Field Association Annual Trustee Meeting held on 10<sup>th</sup> July 2013

**PRESENT: -**

Cllr. Shelagh Busby	Trustee & Committee Chairman
Cllr. Fiona Cowan	Trustee (Vice-Chairman)
Cllr. Linda Byrne	Trustee
Cllr. John Baldwin	Trustee
Cllr. Kay Musgrove	Trustee
Mr David Lattimore	Committee member
Mr Ray Wrynn	Committee member
Mrs Chris Machin	Committee member
Mr Barry Machin	Committee member
Mrs Jo Hemingway	Parish Clerk/Committee member

**Item 01. APOLOGIES FOR ABSENCE**

Mr David Lattimore.

**Item 02. TO ELECT A TRUSTEE CHAIRMAN**

**It was Resolved** that Cllr Shelagh Busby be Trustee Chairman.

Proposed by Cllr Baldwin.                      Seconded by Cllr Byrne.                      All agreed.

**Item 03. TO ELECT A TRUSTEE VICE CHAIRMAN**

**It was Resolved** that Cllr Cowan be Trustee Vice Chairman.

Proposed by Cllr Musgrove.                      Seconded Barry Machin.                      All agreed.

**Item 04. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**

Minutes of the previous meeting on 25<sup>th</sup> July 2012 were approved and signed as correct.

Proposed Cllr Byrne.                      Seconded Barry Machin.                      All agreed.

**Item 05 MATTERS ARISING FROM THESE MINUTES ONLY - None.**

**Item 06. REPORT TO TRUSTEE BY MANAGEMENT COMMITTEE**

**Chairman's report** – Cllr Busby reported that the Annual Christmas Quiz & Raffle, which despite being very close to Christmas this year, was very well supported. The quiz was compiled and delivered by our newest member Gareth Bell and enjoyed by all. Once again, the Collyweston Slater provided the venue, sadly, there will be new tenants this year, but I hope to be able to persuade them to be as helpful as Stella and Stuart have been.

Jo has managed to acquire a new computer with the last lot of funding we received; I will leave it up to her to explain all the financial details.

We have now advertised our "Sponsor A Brick" campaign and it has already received donations. The idea is that everyone that sponsors a brick will have his or her name displayed inside the new building. In addition, we have entered the "Peoples Millions" scheme run by the lottery and TV, they have received the entry form, but we will not know until later on in the year if we have made the short list.

The next stage of the work will be of course, building the sport's pavilion and upgrading the car park. These items already have planning permission, so as soon as we have funds in place, it can go ahead.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

