

Minutes of the Collyweston Playing Field Association Annual Trustee Meeting held on 30th June 2010

PRESENT: -

Cllr. Shelagh Busby	Trustee & Committee Chairman
Cllr. Fiona Cowan	Trustee (Vice-Chairman)
Cllr. Linda Byrne	Trustee
Cllr. Werner Schulze	Trustee/Committee Member
Mr Ray Wrynn	Committee member
Mrs Jo Hemingway	Secretary/Treasurer/Council Clerk/RFO

Item 01. APOLOGIES FOR ABSENCE

Mr D. Lattimore and Mrs K. Musgrove.

Item 02. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 12th November 2009 were approved and signed as correct.

Proposed Mrs Linda Byrne.

Seconded Ms Fiona Cowan.

All agreed.

Item 03. MATTERS ARISING FROM THESE MINUTES ONLY

None.

Item 04. REPORT TO TRUSTEE BY MANAGEMENT COMMITTEE

(a). **Chairman's report** – Mrs Busby informed the members that at the extra Trustee's meeting on November 12th 2009, it was resolved the Committee would become the Management Committee for the next 5 years – which now means the Management Committee can make and act on decisions instead of reporting its recommendations to the Trustee first. However, the Management Committee will need to justify its decision process and actions to the Trustee.

Multi Use Games Area (MUGA) – Since November progress has been very good. Funding has been acquired from WREN, Corey Environmental Trust and Community Spaces. With all the money in place, work is expected to start hopefully in July, unfortunately work will be in progress during the school holidays, but as we need to work within the planning deadline of early August, we have no choice.

PlayBuilder Grant Project – We have also been successful in acquiring the £49,300 and now need to get the play equipment installed. The work is planned to start as soon as the MUGA is complete and hopefully, all works to the playing field area will be complete by end of August.

Launch Party – this is planned for September 11th and a grant has been secured from Community Spaces to pay for it all. The whole community will be invited along with other important guests who have helped us with their support.

Next projects – this will be the refurbishment of the car park, re-surfacing The Drift from the entrance to the A43 and of course the pavilion. So more funding will need to be sourced, at least we now know the way around the application forms.

Finally I wish to say a huge thank you to the committee members and even more thanks to Jo, without her we would definitely not have got this far. How many hours work she has put in I dread to think, but sometimes I have spent 2-3 hours, two or three times a week to help out, but most of the work is done by Jo.

(b). **Re-surfacing of The Drift** – as reported at the previous Trustee meeting the Charity could not agree to the surface of The Drift it is now responsible for to be done in tarmac as this does not meet the requirements of the planning conditions. However, the residents of The Drift have taken it upon themselves to pay for the unadopted road to be resurfaced. After a brief discussion –

Signed: _____

Date: _____

It was **Resolved** to write to East Northamptonshire Planning Department and inform them that Collyweston Parish Council and Trustee for the playing field is not responsible and did not give consent for the works to happen.

Proposed Cllr. Fiona Cowan.

Seconded Cllr. Linda Byrne.

All agreed.

Item 05. FINANCIAL REPORT BY TREASURER

(a). **Year End Accounts** – Income = £4,243.44p; Expenditure = £2,677.32p this makes a Net receipt of £1,566.12p. The balance brought forward from the previous year is £13,775.06p and the closing balance at 31st March 2010 is now £15,341.18p.

Reserves at 31.03.10 are

Working a/c (to use for fundraising events, etc.) = £2405.18p;

Project Funds £12,936.00 (for use for installation of the MUGA, car park, pavilion and a contribution towards the play area).

- (b). **MUGA installation** – the cost is estimated at just over £78,000. A breakdown of the estimate is available to the members if they require a copy.
- (c). **MUGA Launch Party** – a grant of £5956.17p has been secured from Community Spaces to pay for this. That means no cost at all to the Charity or community. Invites will be printed and sent out to every household and to individuals who have supported the CPFA in raising funds.
- (d). **PlayBuilder Project** – a grant of £49,300 has been secured and the contract signed.

Item 06 LOCAL ISSUES AT PLAYING FIELD

- (a). Moles are in action, but hopefully the installation of the MUGA might drive them away.
- (b). Certain members of the public are still not cleaning up after their dogs, even though two bins are available for use. The Kidz did an article for the Collyweston News, but they refused to print it, in case it offended those that do clear up.
- (c). Volunteers for the cutting of the pocket park are required for late September and should contact Mrs Busby.

There being no further business to discuss the Chairman closed the meeting at
8.35pm

Signed: _____

Date: _____