

## Minutes of the Collyweston Playing Field Association Trustees Meeting held on 3<sup>rd</sup> February 2005

### PRESENT: -

Mrs S Busby	Trustee/Parish Council Chairman
Mrs G Woodman	CPFA Secretary
Mrs C Jackson, Mr L Jackson, Mrs L Giddings Ms F Cowan	CPFA Committee Members Parish Councillors
Mr W Schulze Mrs L Byrne Mr R Wrynn Mr D Delaforce	
Mrs J. Hemingway	Parish Clerk

### Item 1. APOLOGIES FOR ABSENCE

Mr D. Lattimore. An email has been received from Andrea Bettles stating that she had resigned as Chairman of the CPFA at its meeting on 8<sup>th</sup> September 2004 and declined to be at this meeting.

### Item 2. MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 29<sup>th</sup> June 2004 were approved and signed.

Proposed by Ms Fiona Cowan.                      Seconded by Mr Werner Schulze.                      Agreed by all.

### Item 3. FINANCE

Mrs Hemingway stated that the missing £400 has not yet been recovered. Information received to date is that East Northamptonshire Council refunded the money to Mr Sanders, instead of the CPFA. All members agreed that the matter should be pursued with East Northamptonshire Council, as it is their mistake. Mrs Hemingway will deal with this.

Mrs Hemingway read out the year-end statement of accounts for 31<sup>st</sup> March 2004 and gave copies to everyone. However, there was a problem in getting all the paperwork from Ms Hall, i.e. Receipts, some invoices and the older bank statements.

### Item 4. FUNDRAISING EVENTS

Country Fair – Mrs Jackson stated that personally she felt demoralised, and although Ms Bettles was willing to help out, there was no one to organise events properly anymore. All committee members stated that they were feeling low because they were working hard to raise funds, but no progress was being made with the proposed new facilities for the playing field. It was agreed by all that the fundraising must continue, but no one volunteered to be an events organiser.

Mr Delaforce proposed that he would organise the country Fair this year and Mr Jackson seconded it. All agreed.

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Signed: \_\_\_\_\_

Date: \_\_\_\_\_

After a brief discussion Mr Delaforce suggested limiting the dates to either 24<sup>th</sup>, 31<sup>st</sup> or 7<sup>th</sup> August 2005. Mr Jackson suggested putting on an evening concert as well, but most members thought this would be impracticable, with such a short time to organise things, and that it should just be a Country Fair.

New regulations come into effect sometime in November 2005, but it shouldn't affect the Country Fair. Under the new regulations a Designated Premises Supervisor will need to be in charge of the bar. Or alternately a request could be made to the Collyweston Slater to ask them to oversee the bar under their license. The majority of members were unhappy with this suggestion, as it is felt that the Landlord does not support the village.

Mrs Giddings volunteered to be the Designated Premises Supervisor (only for where alcohol is required) and Mrs Hemingway will find out what is required and any cost involved.

**Item 5. POCKET PARK**

Mrs Busby stated that the meeting took place at the playing field and she expressed her thanks to those who attended it.

Mrs Hemingway stated that she would be applying for a grant within the next two weeks, as the Pocket Park Officer would like the application in by the end of February.

Mrs Busby stated that the Tree planting will be on Sunday and asked for volunteers to come and help.

**Item 6. APPOINTMENT OF TREASURER**

With the resignation of Ms Hall as Treasurer, the Chairman asked for proposals to appoint a new treasurer.

Mr Les Jackson proposed that Mrs Hemingway was appointed and all agreed.

Mrs Hemingway stated that she was happy to act as Treasurer until someone else was found.

**Item 7. NEXT TRUSTEES MEETING**

This will be arranged in approximately six months time. The CPFA committee will have a meeting shortly to discuss the Country Fair.

There was no further business to discuss the meeting closed at 8.25pm.

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Signed: \_\_\_\_\_

Date: \_\_\_\_\_