

## **Minutes of the Collyweston Playing Field Association Management Committee Meeting held on Wednesday 3<sup>rd</sup> December 2014 at 8.00pm in the Collyweston Slater**

**Present:** Shelagh Busby (Chairman), Rachel Lovelock,  
and Mrs Jo Hemingway (Secretary/Treasurer).

The Chairman welcomed new member Rachel to the Committee.

### **01 Apologies for absence**

Gemma Barr, Ray Wrynn, Kay Musgrove and Dave Lattimore.

### **02 Minutes of the previous meeting – 17<sup>th</sup> September 2014**

The Minutes could not be signed as a correct record of the meeting, as only the Chairman and Secretary were present at this meeting. The Chairman asked for them to be put on the next agenda.

### **03 Christmas Raffle & Fun Quiz**

- (a) With not enough members present no update was available on ticket sales.
- (a) Pauline Harrison will do the quiz again for us.
- (b) Jo will withdraw personal money to cover the cost of the raffle prizes and reclaim it after the event.
- (c) A 4<sup>th</sup> prize has been received from a Paintball Company.

### **04 Finance update by Treasurer**

- (b) Nil Receipts and payments from the CPFA accounts since last meeting.
- (c) Payment will be due this month for the Lottery license, which will be made when bill arrives. Jo will pay this online and take the money out of funds raised on 21<sup>st</sup> December.
- (d) Balance of the CPFA accounts = £12,005.98p comprising of
 

Pettycash	-	£	50.00
Saver a/c.	-	£8,491.27p	
Chq a/c	-	£3,464.71p	

### **05 Next Management Meeting**

The next meeting will be held on Tuesday 13<sup>th</sup> January at 8pm

There being no further business to discuss, the Chairman closed the meeting at 8.50pm

---

Signed: \_\_\_\_\_

Date: \_\_\_\_\_