

Minutes of the Collyweston Playing Field Association Management Committee Meeting held on Wednesday 20th August 2014 at 8.00pm in the Collyweston Slater

Present: Shelagh Busby (Chairman), Ray Wrynn, David Lattimore, Kay Musgrove and Mrs Jo Hemingway (Secretary/Treasurer).

01 Apologies for absence

Gemma Barr

02 Minutes of the previous meeting – 20th November 2013

The Minutes were signed as a correct record of the meeting.

Proposed Ray Wrynn.

Seconded Shelagh Busby.

All agreed.

03 Finance

(a) Receipts since last meeting were -

- £800 transferred from Parish Council accounts;
- £165.00 from FCC Recycling (UK) Ltd – Wren grant refund;
- Bank saver account interest £1.06p
- Cash donation from Collyweston Slater £40.00
- Cheque from Community Shop £40.00
- Christmas Raffle & Fun Quiz profit was £253.00

(b) The Treasurer reported the following £50 held in Petty Cash, a balance of £3446.71 in the working account, £8,490.13 in the project account.

(c) Bank Mandate change required - after a brief discussion amongst members

It was Resolved that Kay Musgrove would be added to the bank mandate for signing cheques.

Proposed Ray Wrynn.

Seconded David Lattimore.

All agreed.

04 Fund Raising Sporting event – 14th September 2014

A discussion regarding the date of the event was held and it was decided to change the date to Sunday 21st September between 11.30am and 3.30pm.

Picnics will be encouraged and there will be a cake stall and soft drinks for sale

Entry fee will be £3 adult and £1.50 for children on the day but a reduced fee if they pre-book their place to £2 adult and £1 children. The cut of date for pre booking will be 15 September.

A marquee will be erected in case of rain, which will be situated behind the MUGA. The toilets will be situated near the basketball area on the hard standing - 2 will be ordered.

We will run Kwik Cricket and Short Tennis – Bodie will organise teams and look into the rules.

Kay will create a new Facebook group page and advertise the day. We should also look into sending to the schools so they can advertise via Parentmail.

05 Advertising for Fundraising Events Manager

A discussion was held on whether or not we should employ a person for Fundraising. Kay will look at some potential recruitment ideas and report back at the next meeting before a final decision is made.

06 General Maintenance

(a) The hedging around the pocket park will need to be cut back by the end of September/October. We will need volunteers for this. David said he will have a look at the hedge

(b) A few branches on trees also need pruning.

(c) We have not had the dog bins emptied. Shelagh has rung the council and asked for a reduction on the bill. They should come every Monday. There has also been a discrepancy on who owns the bins. We purchased the bins and we own them.

Signed: _____

Date: _____

- (d) The goal nets have been destroyed and it seems that it is the older children that are damaging them. The gentleman that mows the grass for us does it for free including the petrol, which is very kind, but we should buy a jerry can with petrol and fill up the lawnmower.

07 Local Issues & Maintenance

It was asked if we could get up to date costings on the pavilion work so we can have a rough idea on prices. Kay knows someone and will bring details to the next meeting.

The next meeting will be held on Wednesday 17th September 2014 at 8pm

There being no further business to discuss,
the Chairman closed the meeting at 9.10pm

Signed: _____

Date: _____