

Minutes of the Collyweston Playing Field Association Management Committee Meeting held on Wednesday 20th November 2013 at 8.00pm in the Collyweston Slater

Present: Shelagh Busby (Chairman), Chris Machin (Vice Chairman),
Barry Machin, Ray Wrynn, Gemma Barr
and Mrs Jo Hemingway (Secretary/Treasurer).

The Chairman welcomed the new member to the Committee.

001 Apologies for absence

David (Bodie) Lattimore.

002 Minutes of the previous meeting – 25th September 2013

The Minutes were signed as a correct record of the meeting.

Proposed Ray Wrynn.

Seconded Chris Machin.

All agreed.

003 Finance

(a) The Chairman passed £10 to the treasurer to sponsor a brick from Mr Brookings.

(b) The Treasurer reported the following receipts and payments since the last meeting:-

Receipts - Easyfundraising.org.uk - £15.22p

Payments from petty cash – PAYGO mobile credit - £10.00 (of which £4.69p was grant money).

Transfer from Community to Saver account - £2,000.00

(c) After a brief discussion amongst members

It was Resolved that a charge of £2.50p to hire equipment i.e. tennis rackets, etc., and a refund of £1.00 if item is returned in good condition.

Proposed Barry Machin.

Seconded Ray Wrynn.

All agreed.

A notice will be displayed in the notice board.

004 Christmas Raffle & Fun Quiz

The Chairman reported that a volunteer (Pauline) will do the quiz questions for us. Same format as last year with special rounds where chocolate will be the prize.

005 General Maintenance

The aerial runway will be re-tensioned shortly at a cost of £250.00.

006 Next meeting

The next management meeting will be booked for Wednesday 29th January 2014.

There being no further business to discuss,
the Chairman closed the meeting at 8.40pm

Signed: _____

Date: _____