

Minutes of the Collyweston Playing Field Association Management Committee Meeting held on Wednesday 25th September 2013 at 8.00pm in the Collyweston Slater

Present: Shelagh Busby (Chairman), Chris Machin (Vice Chairman),
Barry Machin, Ray Wrynn
and Mrs Jo Hemingway (Secretary/Treasurer).

001 Apologies for absence

David (Bodie) Lattimore.

002 Minutes of the previous meeting – 17th April 2013

The Minutes were signed as a correct record of the meeting.

Proposed Chris Machin. Seconded Barry Machin. All agreed.

003 Finance

(a) The Treasurer gave a report of the accounts and reserves up to 9th September 2013. Members were satisfied that the accounts are in order.

The balances are -

| | | |
|--------------------|---|--------------------|
| Project funds | = | £ 8,487.81p |
| Working funds | = | £ 2,121.48p |
| Pettycash | = | £ 15.00 |
| Total cash at bank | = | <u>£10,624.29p</u> |

(b) The treasurer reported that the Awards for All grant has been signed off as spent. A balance of £4.69p was left over and the Charity has been allowed to keep this. Jo stated that when she bought the laminator and accessories she received a free gift of a mobile phone.

It was Resolved that the £4.69p is used to get credit for the mobile phone to be used as an extra contact number for the Charity.

Proposed Ray Wrynn. Seconded Chris Machin. All agreed.

(c) Peoples Millions application – the Charity has been unsuccessful in getting the funding due to the high volume of more worthy applications.

(d) The treasurer as for permission to change the electricity supplier from E.ON to Npower. Npower offer a lower standing charge, but higher usage. After calculations it will work out cheaper for the Charity by reducing the current annual fee by nearly 50%.

It was Resolved to change the electricity supplier to Npower.

Proposed Ray Wrynn. Seconded Shelagh Busby. All agreed.

(e) Shelagh passed two amounts of cash donations to the treasurer. £43.20p from Mr & Mrs Keir former landlord/lady of the Collyweston Slater and £21.00 from the current landlord/lady of the Collyweston Slater. The treasurer will retain the amounts in the pettycash.

004 Future Fundraising Events

(a) Jo informed the meeting that two young lads called Josh (12) and Charlie (10) have approached her with an idea for a Tennis/Kwik Cricket Tournament in the summer next year. The lads have worked out the format, charges etc. The committee are very impressed as the two lads have only just moved into the village and after a brief discussion

It was Resolved to hold the proposed fundraising event of a Tennis/Kwik Cricket Tournament and to liaise with Josh & Charlie early next year.

Proposed Shelagh Busby. Seconded Barry Machin. All agreed.

Signed: _____

Date: _____

- (b) Christmas Raffle –to be held on Sunday 22nd December in the Collyweston Slater as usual. Jo suggested that the tickets are reduced to 50p each and books of five tickets are done through the postal system again.

It was Resolved that raffle tickets are 50p each, with the prizes remaining the same as last year – i.e. 1 = £100; 2 = £50 and 3 = £25.

- (c) Other fundraising events – after a brief discussion it was decided to hold an Open Day after Easter to try and make more people aware of the Charity and what it has and is trying to achieve and hopefully get some more younger members to get involved in the Management Committee.
- (d) Equipment usage – the Chairman asked for this to be put on the next agenda for discussion.

005 General Maintenance

- (a) The aerial slide wire requires tightening again. Jo has contacted different companies for quotes and HAGS-SMP (who merged with Record RSS who installed it) has come back with a quote of £250.00 plus VAT.

It was Resolved that the treasurer accept the quote and ask for the work to be done before half term.
Proposed Ray Wrynn. Seconded Barry Machin. All agreed.

- (b) Shelagh, Jo and Jo's husband have removed one of the benches as it has been broken by vandals, not local children, but young adults from elsewhere. It is now in the container.
- (c) Jo asked for permission to get rid of the old basketball hoop near the pocket park, as it is no longer used. Members all agreed, so Jo will advertise it on the website, Facebook, twitter and anywhere else she can think of.

006 Next meeting

The next management meeting will be booked for Wednesday 20th November.

There being no further business to discuss,
the Chairman closed the meeting at 9.22pm

Signed: _____

Date: _____